



NOTICE OF ANNUAL GENERAL MEETING OF THE BRITISH INSTITUTE OF AGRICULTURAL CONSULTANTS (BIAC)

will be held at online via Zoom using the following log in details

<https://us06web.zoom.us/j/86101668724?pwd=qN5Q5rFVEuR7pEEDb4yF7yYaRAcbU2.1>

Meeting ID: 861 0166 8724 Passcode: 969934 One tap mobile +13602095623

To: **ALL MEMBERS**

Dear Member

Notice is hereby given that the Annual General Meeting of members of the British Institute of Agricultural Consultants will be held on **Monday 18th March 2024** at 10am via Zoom.

Agenda

1. Apologies for absence
2. To approve the minutes of the AGM held on 31st March 2023 (Appendix A)
3. Matters arising from the minutes of the AGM held on 31st March 2023 (Appendix A)
4. Report of the Chairman
5. Report of the CEO (Appendix B)
6. Report from Entrance & Disciplinary Chairman (Appendix C)
7. Treasurers report (Appendix D) and adoption of the 2023 Accounts (Appendix E)
8. To consider an update to the Code of Conduct as follows:
 2. In particular but without prejudice to the generality of the foregoing rule, no member shall:
 - (a) be employed or have any other financial relationship with any Company, firm or organisation if such employment or relationship shall in the opinion of Council be inconsistent with his duty to advise his Clients impartially nor be engaged in any trade, profession or occupation which might in the opinion of the Council be or become inconsistent with such duty.
 - (b) be in any way connected with or have any relationship with any other person or body if such connection or relationship might be or become prejudicial or inconsistent with his duty to any of his Clients without making a full disclosure to that Client
 - (c) disclose or allow any disclosure of the affairs of any of his Clients to any other Client or to any other person for his own advantage or for the advantage of any other person.
 - (d) take an instruction where there is a conflict of interest or a conflict could reasonably be expected as clients have a substantial common interest and/or the parties are competing for the same objective unless all the clients have consented, given or evidenced in writing, and/or members have put in place effective safeguards to protect confidential information
 - (e) engage in any work outside the sphere of his competence.



(e) seek to obtain instructions from a Client in a manner considered by the Council to be unprofessional or knowingly seek to procure instructions from a Client for whom another member of the Institute is already acting without the consent of the member.

(g) make any charge for his services in a manner considered to be unprofessional by the Council.

9. Proposal for subscriptions for 1st January 2025

10. Election of Vice-Chairman

11. Election of Treasurer

12. Election of Council

13. Any Other Business

- Update from the Chairman on discussions with the Institute of Agricultural Management (IAgrM) on a potential merger of BIAC and IAgrM.

Officers of BIAC 2023/ 2024

Patron

Professor David Leaver

Chief Executive Officer

Mike Greetham

Chairman

Simon Britton

Vice-Chairman

Tony Kernon

Treasurer

Adrian Cannon

Administration

Fortis9 Limited (formerly Cooksley & Co. Ltd)

Elected Council Members

George Cook

Wendy Jenkins

Carol Johnson

James Valentine

Co-opted Council Members

David Meredith & Peter Walker

Entrance & Membership Committee

Chairman: George Cook

James Bailey	Guy Banham	Simon Britton
Adrian Cannon	Ruth Farrell	Ros Gough
Mike Greetham	Chris Harvey	Graham Leaver
David Meredith	Keith Oxtoby	Tim Russ
Jill Scrivener	Susan Shaw	

PLEASE SEE THE FOLLOWING LINK FOR THE FOLLOWING DOCUMENTS:

Appendix A - the minutes of the AGM 2023

The Farm Office | Redend Farm | Station
Road | Pilning | Bristol | BS35 4JW



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www.biac.co.uk

Appendix B - Report of the CEO

Appendix C - Report of the Entrance & Disciplinary Committee

Appendix D - Report of the Treasurer

Appendix E - Annual Accounts year ending 31st December 2023

NOMINATION FORM FOR COUNCIL

PROXY VOTING FORMS

<https://www.biac.co.uk/about-biac/annual-general-meeting/>